

“Character consists of what you do on the third and fourth tries.”
- James A. Michener

James Michener’s life is a model of community service, and his legacy lives on in all the teen service opportunities available at the Michener Art Museum. Volunteering at the Michener is an excellent way for middle and high school students to learn about art, art education, and museum life, while adding valuable community service experience to National Junior Honor Society, National Honor Society, Key Club, and college applications.

Counselors in Training work with Michener summer camp staff, at Education Gallery receptions, and youth and family workshops throughout the school year. They gain unique experience working with children ages 5-18 in an arts classroom setting.

A completed Counselor in Training (CIT) Application will include:

1. PART 1: STUDENT INFORMATION FORM – To be completed by student, signed by parent
2. PART 2: STUDENT ESSAY – To be completed by student
3. PART 3: SUMMER CAMP CHECKLIST - Indicates student schedule of availability
4. PART 4: EMERGENCY CONTACT FORM – To be completed by parent or guardian
5. PART 5: TEACHER RECOMMENDATION – To be completed by a teacher

Please note:

- Only completed applications received **on or before April 15** will be given full consideration. Late applications will be reviewed only after on time applications are given full consideration, and only if there are needs remaining in the schedule.
- Students who were CITs in previous years need to complete a new application every year.
- Priority will be given to students entering grade 9 through the completion of grade 12 (entering college or the workplace in the fall) who are able to volunteer for at least two camp sessions.
- All applications will be contacted **in early May** about the status of their application.
- There will be a **mandatory CIT orientation** program prior to the start of camp.

Questions? Call Ruth Anderson at 215-340-9800 x126 or email randerson@michenerartmuseum.org.

What is the Michener CIT program?

Who?

- Hard-working and creative students in grades 9-12 with an interest in the arts and in working with children in the Michener's summer camp program; students entering grade 9 in the fall may apply.
- Industrious and inventive students who are considering careers in the arts, arts education, or museum studies.

What?

- Volunteer at least one week during Michener's summer camp season in a camp to be mutually decided between the CIT and Museum education staff.
- Gain arts experience, learn about a variety of artists and art materials, and work side by side with young people as they work on a variety of projects and performances.
- Assist teachers in the day-to-day classroom routines—including set-up, the camp session, cleanup and final program or exhibition.
- Help occasionally with administrative tasks including making copies, checking attendance, and gathering materials for lessons.
- Be a Michener Art Museum ambassadors at all times.

When?

- During the summer of 2018! Dates of camp programs are listed in the CIT application **SUMMER CAMP CHECKLIST** (page 4-5).

Where?

- The James A. Michener Art Museum is located at 138 South Pine Street, Doylestown, PA 18901.

Why?

- Add valuable community service experience to your National Junior Honor Society, National Honor Society, Key Club, and college applications.
- Learn more about art, education and museum life.
- Gain hands-on experience working with children and experienced art and museum professionals.
- Make new friends! Have fun!

How?

- Complete the CIT Information and Application Form that follows.
- Give the CIT Teacher Recommendation Form (page 6) document to one of your **current teachers**. They may mail or email their recommendation directly to randerson@michenerartmuseum.org.
- Mail your completed application to Ruth Anderson, Director of Arts Education, Michener Art Museum, 138 South Pine Street, Doylestown, PA 18901.
- Deadline for all completed CIT applications is April 15. Notification of CIT application status will be made in early May.
- A program participation fee of \$125 is payable upon acceptance into the program; this fee covers the administrative expenses associated with the program. Scholarships assistance is available for students who may need help paying this fee.
- Selected candidates will be contacted to attend a mandatory CIT orientation prior to the start of camp.

Questions? Call Ruth Anderson at 215-340-9800 x126 or email randerson@michenerartmuseum.org.



PART 1: STUDENT INFORMATION FORM

Complete the Michener CIT APPLICATION and mail to Ruth Anderson, Director of Arts Education, Michener Art Museum, 138 South Pine Street, Doylestown, PA 18901.

PLEASE PRINT

Name: _____ Age: _____

Complete Mailing Address (street name and number, city, state, zip code):

Student email: _____ Student cell phone: _____

School: _____ Grade (Entering, fall 2018): _____

Parent/Guardian: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Emergency Contact Name / Number: _____

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Printed Name: _____

I am only interested in summer CIT positions.

I am interested in helping throughout the school year.

Questions? Call Ruth Anderson at 215-340-9800 x126 or email randerson@michenerartmuseum.org.

Continue on next page...

Michener Art Museum
Counselor-in-Training Program
CIT INFORMATION AND APPLICATION 2018
DEADLINE: APRIL 15



PART 2: STUDENT ESSAY

*Why do you want to be a Counselor-In-Training at one or more of the James A. Michener Art Museum summer camps? Please answer in at least one paragraph **in your own words on a separate sheet of paper** and attach to this application. **DUE APRIL 15.***

Questions? Call Ruth Anderson at 215-340-9800 x126 or email randerson@michenerartmuseum.org.

Continue on next page...



PART 3: ART CLASS CHECKLIST | PLEASE REVIEW THE LIST CAREFULLY!

Indicate all sessions that interest you, and that you will be available to attend. Our summer art class flyer or the camp program offerings listed [on our website](#) provide detailed descriptions of each program. DUE APRIL 15.

- June 18-22**
- I am available for the full day this week, and will help in any way I can.
 - I am available for the mornings only this week, and will help in any way I can.
 - I am available for the afternoons only this week, and will help in any way I can.
 - Grades 1-4 | Take Me to the Zoo | 9am-noon Grades 1-4 | Art & Science | 1-4pm
 - Grades 5-8 | Anime Workshop | 9am-noon Grades 5-8 | Black & White: Draw, Paint, Print, Photo | 1-4 pm
 - All Grades | Lunch Option 1 | noon-1pm

- June 25-29**
- I am available for the full day this week, and will help in any way I can.
 - I am available for the mornings only this week, and will help in any way I can.
 - I am available for the afternoons only this week, and will help in any way I can.
 - Age 6 | Sensational Sixes | 9am-noon Age 6 | Sensational Sixes | 1-4 pm
 - Grades 5-8 | Explore Drawing & Painting | 9am-noon Grades 1-4 | Magic of Drawing & Painting | 1-4pm
 - Grades 5-8 | Fashion Design and Sewing 1 | 10am-4pm Grades 1-4 | Lunch Option 2 | noon-1pm

- July 2-6**
 No classes July 4!
- I am available for the full day this week, and will help in any way I can.
 - July 2: Grades 1-6 | National Parks | 9am-4pm July 3: Grades 1-6 | Celebrate the U.S.A. | 9am-4 pm
 - July 5: Grades 1-6 | Art Adventure | 9am-4pm July 6: Grades 1-6 | Daring Dinosaurs | 9am-4 pm

- July 9-13**
- I am available for the full day this week, and will help in any way I can.
 - I am available for the mornings only this week, and will help in any way I can.
 - I am available for the afternoons only this week, and will help in any way I can.
 - Age 5 | Fabulous Fives | 9am-noon Age 5 | Fabulous Fives | 1-4 pm
 - Grades 6-12 | Advanced Anime - Full Day | 9am-4pm
 - Grades 1-6 | My Many Colored States: Art, Music and Theater | 8:30am-5pm | Note: This is a two-week program; also runs next week.

- July 16-20**
- I am available for the full day this week, and will help in any way I can.
 - I am available for the mornings only this week, and will help in any way I can.
 - I am available for the afternoons only this week, and will help in any way I can.
 - Grades 1-4 | Drawing for Kids | 9am-noon Grades 1-4 | Hand Sewing | 1-4 pm
 - Grades 5-8 | Fabric Arts | 9am-noon Grades 5-8 | Drawing Workshop | 1-4 pm
 - Grades 1-6 | My Many Colored States: Art, Music and Theater | 8:30am-5pm | Note: This is a two-week program; also runs last week.
 - All Grades | Lunch Option 3 | noon-1pm

- July 23-27**
- I am available for the full day this week, and will help in any way I can.
 - Grades 1-6 | Let's Go to the Circus! | 8:30 am-4:30 pm Grades 6-12 | Fashion Design & Sewing 2 | 10am-4pm

- July 30- August 3**
- I am available for the full day this week, and will help in any way I can.
 - Grades 1-6 | Don't Bug Me! | 8:30am-4:30 pm Grades 5-8 | Stained Glass: 2D Design | 10am-4 pm

- August 6-10**
- I am available for the full day this week, and will help in any way I can.
 - I am available for the mornings only this week, and will help in any way I can.
 - I am available for the afternoons only this week, and will help in any way I can.
 - Grades 1-4 | Jewelry Making | 9am-noon Grades 1-4 | Sculpture | 1-4 pm
 - Grades 5-8 | Wire Sculpture | 9am-noon Grades 5-8 | Working with Photographs | 1-4 pm
 - Grades 6-12 | Stained Glass: 2D & 3D | 10am-4pm All Grades | Lunch Option 4 | noon-1pm

- August 13-17**
- I am available for the full day this week, and will help in any way I can.
 - I am available for the mornings only this week, and will help in any way I can.
 - I am available for the afternoons only this week, and will help in any way I can.
 - Grades 1-4 | All About Color | 9am-noon Grades 1-4 | Exploring Canvas | 1-4 pm
 - Grades 1-4 | Comic Book Extravaganza | 1-4 pm Grades 5-8 | Working on Canvas | 9am-noon
 - Grades 5-8 | Comics, Sci-Fi & Fantasy | 9am-noon Grades 5-6 | Color: Draw, Print, Create | 1-4 pm
 - All Grades | Lunch Option 5 | noon-1pm



PART 4: EMERGENCY CONTACT FORM – To be completed by parent/guardian

The Museum needs this information on file in the event of an emergency. DUE APRIL 15.

Child's Name: _____ Age: _____

Address: _____

Home phone: _____ Work Phone: _____

Email: _____

Cell phone(s): _____

Is child taking medication? Yes _____ No _____ Name of Medication: _____

Reason for medication: _____

Medical conditions / Allergies we should know about: _____

Unique learning needs we should know about: _____

Is child's tetanus shot updated? Yes _____ No _____

Health Insurance Carrier (put N/A if no health insurance): _____

Name of Insured: _____

Policy Number / ID Number: _____

Person other than parent transporting child: Name: _____

Phone: _____ Relationship: _____

In the event that I cannot be reached, I give permission to the James A. Michener Art Museum to secure proper treatment as designated by a physician or Doylestown Hospital.

Yes _____ No _____

I give permission for my child to walk to and from the Museum without adult supervision – i.e., from the parking lot to the Museum, or to the library after class. CITs may not leave the Museum campus for lunch breaks.

Yes _____ No _____

I give permission for photographs of my child and/or his or her artwork taken during James A. Michener Art Museum education programs to be used for video, website, Internet, publicity, films, and museum publications. I understand these images may also be used on social media channels including but not limited to Facebook, YouTube, and Twitter. I also understand that my child's name and address will never be published alongside these images.

Yes _____ No _____

Parent's printed name: _____

Parent's signature: _____ Date: _____

Questions? Call Ruth Anderson at 215-340-9800 x126 or email randerson@michenerartmuseum.org.



PART 5: TEACHER RECOMMENDATION Any current teacher (art, English, history, etc.) can complete the recommendation on your behalf. They may mail or email the recommendation. **TEACHER RECOMMENDATIONS ARE DUE APRIL 15.**

The Michener Art Museum relies heavily on candid teacher recommendations in the summer camp counselor in training selection process.

CIT Candidate Name _____
 Your Name _____
 Your Position _____
 Name of School / Institution _____

RECOMMENDATION NARRATIVE

Please take the time to write about this candidate, including personal qualities and work ethic as you see relevant to their ability to take a leadership role with students and staff in an art classroom and art museum setting this summer. Attach your recommendation to the Evaluation Checklist, below. **THANK YOU!**

EVALUATION CHECKLIST

The Michener Art Museum relies heavily on candid teacher recommendations in the summer camp Counselor in Training selection process.

	Excellent	Good	Fair	Poor	Does Not Apply or Not Observed
Leadership					
Initiative					
Enthusiasm					
Cooperation / Collaboration					
Organization					
Academic Strength					
Creativity					
Respect					
Dependability					

TEACHERS: PLEASE MAIL OR EMAIL YOUR COMPLETED RECOMMENDATION TO:

Ruth Anderson, Director of Arts Education
 Michener Art Museum | 138 South Pine Street | Doylestown, PA 18901
randerson@michenerartmuseum.org | 215-340-9800 x126

Questions? Call Ruth Anderson at 215-340-9800 x126 or email randerson@michenerartmuseum.org.

THANK YOU!

END OF APPLICATION.